

**City Board of Education
Washington Court House City Schools
Organizational Board Meeting
Monday, January 7, 2019 at 7:00 p.m.**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday January 7, 2019 at 7:00 P.M. and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 P.M. by President Pro Tem Mr. Upthegrove. Mr. Upthegrove led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Chrisman
Mr. Copas
Mrs. Lynch
Mr. Teeters
Mr. Upthegrove

Others Present:

Becky Mullins
Lisa Robinson
Erica Malone
Trevor Patton
Buckie Caulley

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Additions to Item 9, Section D

1. Lester Sanders-Food truck driver
2. Dave Fox-Food truck driver

Additions to Item 12, Discussion of Levy

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 4)

None

ELECTION OF PRESIDENT (Agenda Item 5)

President Pro Tem Mr. Upthegrove called for nominations for the office of President. (Any member of the board may nominate someone for office, in fact, members may nominate and vote for themselves. Nominations for officers do not require seconds.)

Mrs. Lynch nominated Mr. Upthegrove for President.

Motion 2019-01

Mrs. Lynch moved that the nominations be closed.

Mr. Teeters seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea.
(5 yeas)

President Pro Tem Mr. Upthegrove declared the nominations be closed.

The Board proceeded to the election of Mr. Upthegrove as President for the coming year.

Motion 2019-02

On roll call the members voted as follows:

Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea.
(5 yeas)

President Pro Tem Mr. Upthegrove declared the motion carried.

Mr. Upthegrove, having received more than the required number of votes, was declared President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Mr. Upthegrove. The oath, as administered and signed is stated below.

OFFICIAL OATH

State of Ohio

County of Fayette

"Kenneth Upthegrove, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office". The answer is "I do".



/s/ Kenneth Upthegrove

Sworn to and subscribed before me this 7th day of January 2019.



/s/ Becky Mullins

Treasurer/CFO

Washington C.H., Ohio-43160

PRESIDENT ASSUMES THE CHAIR: Mr. Upthegrove assumed the chair at this time and the meeting continued.

ELECTION OF VICE PRESIDENT (Item 6)

President Upthegrove called for nominations for the office of vice president. Mr. Teeters nominated Mrs. Lynch.

Motion 2019-03

Mr. Teeters moved that the nominations be closed. Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea.
(5 yeas)

President Upthegrove declared the nominations for Vice President closed.

The Board proceeded to the election of Mrs. Lynch as Vice President for the coming year.

Motion 2019-04

On roll call the members voted as follows:

Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea.
(5 yeas)

President Upthegrove declared the motion carried.

Mrs. Lynch, having received more than the required number of votes, was elected Vice President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Mrs. Lynch. The oath, as administered and signed is stated below.

OFFICIAL OATH

State of Ohio

County of Fayette

"Jennifer Lynch, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of Vice President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office". The answer is "I do".



/s/ Jennifer Lynch

Sworn to and subscribed before me this 7th day of January 2019.



/s/ Becky Mullins
Treasurer/CFO
Washington C.H., Ohio-43160

VICE PRESIDENT ASSUMES THE CHAIR: Mrs. Lynch assumed the chair at this time and the meeting continued.

APPROVAL OF MINUTES AND DISPENSE WITH READING (Agenda Item 7)

The minutes of the December 17, 2018 regular meeting were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

Motion 2019-05

Mrs. Lynch moved to approve the minutes of the December 17, 2018 regular meeting.

Mr. Teeters seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; (5 yeas)

President Upthegrove declared the motion carried.

PRESENTATIONS (Agenda Item 8)

1. School Board Recognition Month
2. Survey Results – Trevor Patton

SUPERINTENDENT'S REPORT- Mr. Bailey (Agenda Item 9)

The Superintendent recommended the following personnel items:

A. Authorization to Accept Resignations:

This resolution will authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence from January 1, 2019 and remain in effect through December 31, 2019.

B. Authorization to Hire:

This resolution will authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall commence from January 1, 2019 and remain in effect through December 31, 2019.

C. Resignations:

1. James Robinson– Cook, effective December 19, 2018
2. Diana Mills – Bus driver and van driver, effective January 3, 2019

D. Employment:

1. Melody Moon - Substitute educational aide and substitute secretary
2. Michaela Sanderson – Case Manager, effective January 7, 2019
3. Lester Sanders – Food truck driver, effective January 7, 2019
4. Dave Fox – Food truck driver, effective January 7, 2019

The Superintendent recommended the following instructional item:

E. Periodically, members of the staff desire to attend conferences designed to improve their service to the schools. The Superintendent seeks the board's authority to approve these conferences as they arise. Additionally, if district-provided orientations or professional development opportunities arise outside of the normal working day or contract, the Superintendent seeks the board's authority to approve them and pay a \$100.00 (full day) or \$50.00 (half day) stipend from state/federal program funds.

The Superintendent recommend the approval of the following operational items:

F. Board Meeting Dates for 2019:

The following dates are selected for the regular board meetings for 2019: Monday, February 11, Monday, March 18, Monday, April 15, Monday, May 20, Monday, June 17, Monday, July 15, Monday, August 19, Monday, September 16, Monday, October 21, Monday, November 18, and Monday, December 16. All regular meetings will be held at 306 Highland Ave. at 7:00 PM unless a change is announced in advance. Upon request to the Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

G. Request for Advancement of Tax Monies Due:

The Superintendent recommended that the Board of Education authorize the Treasurer to request advancement of funds from the Fayette County Auditor's Office as those funds become available.

H. Authorization to Make Disbursements:

The Superintendent recommended that the Treasurer be authorized to disburse funds to meet the fiscal obligations as those obligations come due.

I. Authorization to Transfer:

The Superintendent recommended that the Treasurer be authorized to make fund-to fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports.

J. Authorization to Borrow Money:

The Superintendent recommended that the Treasurer be authorized to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.

K. Investment of Funds:

The Superintendent recommended the authorization of the Treasurer to invest monies periodically as those funds become available for investment.

L. Appointment of Counsel:

The Superintendent recommended the appointment of the firm of Ennis Britton Co., LPA as special counsel to the Board. The regular counsel to the Board is, by statute, the city law director.

M. Fundraising by a Charitable Organization:

As directed by Policy 9700, Relations with Special Interest Groups, any outside organization desiring to solicit funds on school property must receive permission to do so from the Superintendent and Board upon meeting the criteria established in the District's administrative guidelines. Approval is requested for 2019 in advance for Penny Pals (United Way of Fayette County), Jump Rope for Heart (American Heart Association) and Relay for Life (American Cancer Association).

N. Rental and Facility Use Requests:

1. Gary and Jean Shaffer are requesting the use of the Washington HS gym on Saturday, June 15, 2019 for a basketball reunion dinner. Custodial fees will be assessed if necessary.
2. Greg Knisley, representing the Washington Middle School Club Softball program is requesting the use of the HS softball facilities and the old middle school gym training area beginning February through May 2019. They will cooperate with the athletic department regarding scheduling to avoid conflicts with the HS softball/baseball teams.
3. Greg Knisley, representing the local girls softball club team WCH Cougars is requesting use of the HS softball facilities from April – August 2019 when not in use by the HS teams and MS club team. He would also like to hold try-outs at the old MS gym training area on Sundays in March of 2019. Additionally, he would like to request sole use of the HS softball facility for a tournament on Friday, July 5 – Sunday, July 7, 2019.
4. Mark Schwartz, representing the Washington Middle School Club Baseball Program is requesting the use of the HS baseball facilities and the old middle school gym training area beginning January through May 2019. They will cooperate with the athletic department regarding scheduling to avoid conflicts with the HS softball/baseball teams.
5. Tim Stewart, of Special Olympics is requesting the use of the Washington High School gym on Wednesday, March 20, 2019 from 4:30 PM – 9:30 PM for the annual fundraiser basketball game with our local first responders (Guns and Hoses).
6. Steve Osborne, representing Washington Little League is requesting the use of Washington Middle School cafeteria for registration on Tuesdays, February 12 and February 19, 2019 from 6:00 PM to 8:00 PM and the old MS gym (baseball training area) on Saturday, March 9, 2019 from 2:00 PM – 4:00 PM and Tuesday, March 12, 2019 from 7:30 PM – 9:00 PM to hold try-outs.

The Superintendent recommended the approval of the following athletic items:

O. Athletic Supplemental Contract Employment:

1. Corey Dye – Head varsity boys track coach
2. Marlin Ellis – Head middle school boys track coach
3. Trent Williamson – Strength and conditioning coach (spring and summer)

Motion 2019-06

Mr. Teeters moved to accept the Superintendent's report A-O

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; (5 yeas)

President Upthegrove declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 10)

The Treasurer requested the approval of the following items:

A. Donations:

1. \$112.00 – QualiTee – Wrestling Camp Fund
2. \$150.00 – Grover's – FBLA
3. \$700.00 – Home Team Marketing – General Fund

B. Credit Card Rewards

Detail report of rewards based on the use of District's credit card accounts for 2018.

- C. The supplemental activity increment schedule for the game worker position will follow the minimum wage rate, effective January 1, 2019.
- D. Change of resignation date for Brenda Mossbarger, Secretary to the Treasurer/Accounts Receivable, from March 8, 2019 to January 18, 2019.
- E. Change of status date for Cheri Shipley, Case Manager to Secretary to the Treasurer/Accounts Receivable, from February 18, 2019 to January 7, 2019
- F. Employment of Buckie Caulley - Accounts Payable Coordinator (effective as of receipt date of background checks)

Motion 2019-07

Mr. Teeters moved to accept the Treasurer's report A-F.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; (5 yeas)

President Upthegrove declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 11)

None

OLD BUSINESS (Agenda Item 12)

Discussion of levy

NEW BUSINESS (Agenda Item 13)

A. Discussion of board member representation/appointment:

Legislative liaison - Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's legislative liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The legislative liaisons are a vital part of OSBA's legislative advocacy program because local board members are uniquely positioned to communicate to their legislators the local impact of the decisions made in the legislature. Each legislative liaison has four main objectives: 1) To share, at least monthly, information from OSBA about state and federal education-related legislation with their fellow board members; 2) To encourage their school board colleagues to contact their legislators on important legislative issues; 3) To establish and maintain relationships with their legislators; and 4) To join Kids PAC, OSBA's political action committee, and to encourage other board members to join, as well. Each legislative liaison will receive a copy of The Link publication. It is a monthly publication that will be sent via e-mail unless you request a hard copy be mailed. Furthermore, each Legislative Liaison will receive Facts in a Flash, OSBA's weekly legislative update. Facts in a Flash is distributed via e-mail, when the legislature is in session, and is an excellent resource for staying informed on legislative proposals and hearing schedules.

Student achievement liason - Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's student achievement liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The student achievement liaisons are a vital part of OSBA's Student Achievement Initiative as links among individual school

boards and the OSBA Student Achievement Leadership Team (SALT). Each student achievement liaison has five main objectives: 1) To share, at least monthly, information about ways to improve student achievement with their fellow board members; 2) To encourage their school board colleagues to focus on improving student achievement; 3) To establish and maintain relationships with their academic booster groups; 4) To send information on successful district programs to the Student Achievement Leadership Team and to nominate the programs for the Student Achievement Fair; and 5) To participate in SALT activities and encourage other board members to do so, as well. There are several SALT events during the Capital Conference. Furthermore, each student achievement liaison will receive Success, OSBA's monthly SALT newsletter. Success is distributed to OSBA members. Student achievement liaisons are encouraged to lead a monthly discussion with fellow board members and administrative staff on items in Success.

EXECUTIVE SESSION (Agenda Item 14)

Motion 2019-08

Mrs. Lynch moved to enter into executive session for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or student.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea; (5 yeas)

President Upthegrove declared the motion carried.

The Board entered into Executive Session at 9:10 p.m.

Reentered Regular Session at 9:39 p.m.

ADJOURNMENT (Agenda Item 15)

Motion 2019-09

Mr. Chrisman moved to adjourn the meeting.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea; (5 yeas)

President Upthegrove declared the meeting adjourned.

Meeting adjourned at 9:39 pm

ATTEST
President



Treasurer